

Bangladesh Agricultural Research Institute  
Joydebpur, Gazipur



Memo No: BARI/T&C/P-2 (Part-1)/2018/

Date:

FROM : Director (Training and Communication), Bangladesh Agricultural Research Institute, Joydebpur, Gazipur

TO : Director General, Bangladesh Agricultural Research Institute, Gazipur

SUBJECT : Approval of deputation of Dr. Mohammad Quamrul Islam Matin, Scientific Officer, Director General Office, Bangladesh Agricultural Research Institute, Gazipur to attend the "Indian Science and Research Fellowship (ISRF)" at Tamil Nadu, India during the period from 01 February 2018 to 31 May 2018.

Ref : 12.00.0000.062.25.015.17-27; Dated: 21-01-2018

As per the Memo No. 12.00.0000.062.25.015.17-27; Dated: 21-01-2018 deputation of Dr. Mohammad Quamrul Islam Matin, Scientific Officer, Director General Office, Bangladesh Agricultural Research Institute, Gazipur to attend the "Indian Science and Research Fellowship (ISRF)" at Tamil Nadu, India is granted during the period from 01 February 2018 to 31 May 2018.

**The terms and conditions are as follows:**

1. The entire period of staying abroad plus time taken on transit both ways will be treated as on duty and the officer will draw his pay and allowances as usual for the deputation period.
2. He will not be allowed to draw his pay in foreign currency.
3. All expenditure will be borne by Centre for International Co-operation in Science (CICS), India.
4. He will have to report to Bangladesh Embassy in India within seven days of his entrance in India.
5. He must not overstay abroad beyond the deputation period.
6. After return, in the prescribed form of Ministry of Public Administration, he must submit three copies of report on training along with the joining letter to the Director General through proper channel.
7. The Officer-in-Charge will take over all official goods from his before release and inform to Director (T&C), Wing, BARI, Gazipur.
8. He must abide by other government rules in this connection.

This order is issued with approval of the competent authority.

Sd/-  
(Dr. Paritosh Kumar Malaker)  
Director (Training & Communication)

Memo No: BARI/T&C/P-2 (Part-1)/2018/ 7867

Date: 30.1.18

**CC: Kind information and necessary action:**

(Not as per seniority)

1. Principal Secretary, Prime Minister Office, Tejgaon, Dhaka
2. Secretary, Ministry of Establishment, Bangladesh Secretariat, Dhaka
3. Secretary, Ministry of Foreign Affairs, Shegunbagicha, Dhaka (You are requested to issue note verbal)
4. Secretary, Ministry of Agriculture, Bangladesh Secretariat, Dhaka
5. Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka
6. Additional Secretary (Research/Administration), Ministry of Agriculture, Bangladesh Secretariat, Dhaka
7. Controller, Foreign Exchange Division, General branch, Bangladesh Bank, Head Office, Dhaka
8. Director General, Passport Office, Passport Bhabon, Agargon, Sher-e-Bangla Nagar, Dhaka-1205
9. Director (Research/Support Service), BARI, Joydebpur, Gazipur
10. Officer In-charge, Hazrat Shajalal International Airport, Dhaka
11. CSO, ASICT Division, BARI, Joydebpur, Gazipur. You are requested to keep the record.
12. Deputy Director, (Administration/Accounts & Finance), BARI, Joydebpur, Gazipur
13. Dr. Mohammad Quamrul Islam Matin, Scientific Officer, Director General Office, Bangladesh Agricultural Research Institute, Gazipur
14. PS to Director General, BARI, Joydebpur, Gazipur
15. ACR Cell, Administration Section, BARI, Joydebpur, Gazipur
16. Office Copy.

Sd/-  
(Dr. Paritosh Kumar Malaker)  
Director (Training & Communication)