Dr. Saiful Islam (PSO)

Bangladesh Agricultural Research Institute
Joydebpur, Gazipur

Memo No: BARI/T&C/P-188/Ph.D/2018/ Date :

FROM : Director (Training and Communication), Bangladesh Agricultural Research Institute (BARI), Gazipur

TO : Chief Scientific Officer, Biotechnology Division, Bangladesh Agricultural Research Institute (BARI), Gazipur.

SUBJECT : Approval of deputation of Shiuli Ahmed, Scientific Officer, Biotechnology Division, Bangladesh Agricultural Research Institute (BARI), Gazipur to study Ph.D at University of Putra Malaysia during the period from 01 September 2018 to 28 February 2022.

Ref. : Memo No of MoA. 12.00.0000.062.25.002.10-331; Dated: 30/07/2018

As per the subject and Memo, the deputation of Shiuli Ahmed, Scientific Officer, Biotechnology Division, Bangladesh Agricultural Research Institute (BARI), Gazipur to study Ph.D at University of Putra Malaysia is granted during the period from 01 September 2018 to 28 February 2022.

a. The terms and conditions are as follows:

1. She will be considered as 'on duty' during the entire period of deputation and travelling.
2. She will be entitled for usual salary and other benefits in Taka during deputation.
3. After deputation period, as per bond, she will be bound to serve this institute for at least 06 (Six) years from the date of joining.
4. All expenditure will be borne by NATP Phase II Project, PIU, BARC
5. She will have to report Bangladesh Embassy in China within seven days of his entrance in China.
6. She must not overstay abroad beyond the deputation period.
7. She must submit her academic progress report in every six month as per prescribed/BARI proforma.
8. She must inform the institute of her full address of correspondence with Phone & E-mail number and Name and Address of Major Professor with Phone & E-mail etc. just after reaching.
9. After return she must submit three copies of report in the prescribed form of Ministry of Public Administration on higher study along with the joining letter and dissertation copy to the Director General through proper channel.
10. The Officer-in-Charge will take over all official goods from her before release and inform the Director (T&C), Wing, BARI, Gazipur.
11. She must abide by other government rules in this regard.

b. This order is issued with the approval of the competent authority.

Sd/-
(Dr. Paritosh Kumar Malaker)
Director (Training and Communication)

Memo No: BARI/T&C/P-188/Ph.D/2018/1997 Date : 12.08.18

CC: Kind information and necessary action: (Not as per Seniority)

1. Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
2. Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
3. Secretary, Ministry of Foreign Affairs, Shegunbagicha, Dhaka (You are requested to issue note verbal).
4. Senior Secretary, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
5. Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
6. Additional-Secretary (Research), Ministry of Agriculture, Bangladesh Secretariat, Dhaka
7. Controller, Foreign Exchange Division, General branch, Bangladesh Bank, Head Office, Dhaka
8. Director General, Passport Office, Passport Bhabon, Agargaon, Sher-e-Bangla Nagar, Dhaka-1207
9. Director (Research/Support Service), BARI, Joydebpur, Gazipur
10. Officer In-charge, Hazrat Shajalal International Airport, Dhaka.
11. CSO, ASICT Division, BARI, Joydebpur, Gazipur. You are requested to keep the record.
12. Deputy Director, (Administration/Accounts & Finance), BARI, Joydebpur, Gazipur.
13. Shiuli Ahmed, Scientific Officer, Biotechnology Division, Bangladesh Agricultural Research Institute (BARI), Gazipur
14. PS to Director General, BARI, Joydebpur, Gazipur.
15. ACR Cell, Administration Section, BARI, Joydebpur, Gazipur.
16. Personal File, Administration Cell, BARI, Joydebpur, Gazipur.
17. Office Copy.
18. Master File.

12/08/18
Paritosh Kumar Malaker)
Director (Training and Communicatio